

Jefferson County 911 Administrative Board

RESOLUTION 2024-0001

ADOPTING REVISED PERSONNEL POLICIES MANUAL

WHEREAS, Jefferson County 911 DBA Jeffcom 911 Communications (hereinafter “Jeffcom”) is an independent agency formed by an interlocal agreement among Jefferson County and other agencies and delegated by the parties to the interlocal agreement municipal powers related to the operations of a 911 communications facility; and

WHEREAS, the Jeffcom Administrative Board acting through the Director has been duly authorized and empowered by the parties to the agency’s formative interlocal agreement to set policy, evaluate and adjudicate all matters pertaining to the hiring, firing, disciplinary actions and other personnel matters concerning Jeffcom’s staff; and

WHEREAS, the Jeffcom Personnel Policies Manual was adopted by the Jeffcom Administrative Board by Resolution 2012-0005 on September 27, 2012, and revised by the Director without vote of the Administrative Board in 2012, 2015 and 2017;

NOW, THEREFORE, BE IT RESOLVED BY THE ADMINISTRATIVE BOARD OF JEFFERSON COUNTY 911 THAT Jeffcom does hereby adopt the attached Personnel Policies Manual to replace all previous versions of the Personnel Policies Manual; and

BE IT FURTHER RESOLVED that the Jeffcom Director is hereby directed to distribute the revised Personnel Policies Manual to all existing employees and to each future employee upon hire.

PASSED AND APPROVED THIS 25th DAY OF April, 2024.

By: Andy Pernsteiner
Chair of the Board

Steve Craig
Member

Bret Black
Member

Thomas A. Olson
Member

Greg Brotherton
Member

Attest: Lisa Johnson
Clerk of the Jeffcom Administrative Board