

Admin Board Meeting Date: July 27, 2023

Agenda Item: 2023-00003

Regular Business Meeting

Other: _____

Department: JeffCom911 Contact: Matt Stewart

Phone: 360-344-9788

SUBJECT: Appointing a Receiver of Claims for Damages

CATEGORY:

- Consent
- Ordinance
- Business
- Contract Approval
- Other
- Resolution Amount
- Staff Report
- Proclamation
- FYI

BUDGET IMPACT: Net income

Budgeted: \$ _____
 Expenditure Amt: \$ _____
 Contingency Req'd: \$ _____
 Supplemental Req'd: \$ _____
 Dept/Budget Code: _____

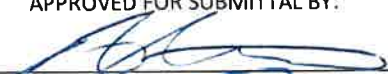



NOTE: If the Public Hearing is quasi-judicial in nature, then the appearance of fairness and conflict on interest rules apply. Except at the public hearing, communicating with other JeffCom Board Members, and contact with proponents or opponents must be avoided.

SUMMARY STATEMENT: RCW 4.96 requires that "the governing body of each local governmental entity...appoint an agent to receive any claim for damages..." and that the agent's identity and address be recorded with the county auditor. This appears to have last been done by Jeffcom in October 2014, and the director at the time was the appointed agent. Staff prepared a draft updating the appointment to the current director and otherwise complying with the RCW.

ATTACHMENTS: Draft resolution

RECOMMENDED ACTION: Approve the draft resolution.

ALTERNATIVES: Remove from Agenda for discussion, act as Administrative Board deems appropriate. Take no action. Refer to committee or staff for further action. Postpone action

<p style="text-align: center;">APPROVED FOR SUBMITTAL BY:</p> <div style="text-align: center;">  _____ Matt Stewart, Director, Jeffcom911 </div> <div style="text-align: center;">  _____ Chairman of the Board on behalf of Jeffcom </div> <div style="text-align: center;">  _____ Name of Board Member & Date of Motion </div>	<p style="text-align: center;">BOARD SECRETARY'S USE ONLY BOARD ACTION TAKEN</p> <hr/> <p>Resolution No: 2023-00013</p> <p>Approved  Failed _____</p> <p>Other: _____</p> <hr/> <hr/>
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Jefferson County 911 Administrative Board

RESOLUTION 2023-0003

APPOINTING AGENT TO RECEIVE CLAIMS AGAINST JEFFCOM 911 COMMUNICATIONS

BE IT RESOLVED BY THE ADMINISTRATIVE BOARD OF JEFFERSON COUNTY 911 THAT:


1. The Administrative Board of Jefferson County 911 DBA Jeffcom 911 Communications hereby appoints Matt Stewart, Director, as the agent to receive any claim for damages against Jeffcom 911 Communications under Chapter 4.96 of the Revised Code of Washington;
2. The appointed agent may be reached during the normal business hours of Jeffcom 911 Communications at the following address:

Director
Jeffcom 911 Communications
81 Elkins Rd
Port Hadlock WA 98339

3. Claims for damages against Jeffcom 911 Communications must be presented on the Standard Tort Claim Form Packet published by the State of Washington Department of Enterprise Services (DES), the most recent version of which is available from the DES website, provided it be submitted to the appointed agent and at the address designated herein rather than to DES; and
4. This resolution shall be recorded with the Jefferson County Auditor in accordance with RCW 4.96.020(2).

PASSED AND APPROVED THIS 27th DAY OF July, 2023.

By: 
Chair of the Board

Attest: 
Finance Manager