



JeffCom911 Board Meeting  
\*Location: Port Townsend Police Department\*  
1925 Blaine Street, Unit 100  
Port Townsend, WA 98368\*  
April 13, 2023

Members/Alternate Members Seated:

Bret Black, Fire Chiefs' Association  
Greg Brotherton, Jefferson County Commissioner  
Steve Craig, Fire Commissioner  
Art Frank, Fire Commissioner Alternate  
Tim McKern, Fire Chiefs' Association, alternate.  
Joe Nole, Sheriff JCSO, Sheriff Office Alternate  
Andy Pernsteiner, Chair, JCSO Undersheriff

Other Attendees:

Lisa Johnson, JeffCom911 Office Manager

Members/Alternate Members Absent or excused:

Mark McCauley, Jefferson Co Comm., Alternate  
John Mauro, City of PT Alternate  
Thomas Olson, Vice-Chair City of PT Chief (had to leave early)

- I. Call to Order – Andy Pernsteiner called the meeting to order at 12:03 pm.
- II. Roll Call
- III. Public Comment – None Received -
- IV. Agenda - Additions, changes, and Approval

Tim McKern made a motion to approve the agenda.

Greg Brotherton seconded, and the agenda was unanimously approved.

- V. Old Business

A. Executive Director Position

- VI. Executive Session –

A. Andy Pernsteiner stated intent to move into Executive session to discuss the review the qualifications of two applicants for public employment.

Executive Session - RCW 42.30.110 (1)(g) to review the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session established for 30 minutes.

Start time: 12:04 pm End Time: 2:30 pm

B. Session ended with no action taken.

1. Greg Brotherton made a motion to authorize Chair Pernsteiner to negotiate a contract, (within the salary range posted) and make an offer to Matt Stewart for the Executive Director position at JeffCom.

Chief McKern seconded, and the motion was unanimously approved.

Chief Olson was not present for the vote.

2. Greg Brotherton made a motion to authorize Chair Pernsteiner to sign the contract with Matt Stewart

Steve Craig seconded, and the motion was unanimously approved.

Chief Olson was not present for the vote.

VII. Suggestions for next or future agenda, regular meeting and/or executive session.

VIII. Good of the Order

Chief Black requested that the board be notified when the negotiations are finalized.

IX. Adjourn

Greg Brotherton requested a motion to adjourn the meeting.

Steve Craig seconded, and the Meeting adjourned at 2:34 pm.

Next meeting: April 27, 2023

9:00 am – 11:00 am

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JEFFCOM Administrative Board Member

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Date

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JEFFCOM Administrative Board Member

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Date